

The Audrey Herman Spotlighters Theatre

Minutes of Board Meeting

January 11, 2010

Call to Order/Attendance

The meeting was called to order at 6:___ p.m. In attendance were: Michele Cunningham, Susan Luchey, Michael Sullivan, Michael Tan, Fuzz Roark.

Review and Approval of Minutes

The minutes from the November 9, 2009 meeting were reviewed and approved. (motion by _____, seconded by _____, and unanimously approved)

Operational and Financial Report

Performance and Fundraising Report

Facility and Renovations Report

Marketing and Communications Report

Box office -- status of Box Office volunteers

Formal roll-out of functional advisory teams and designated leaders, using "task statements" developed by Fuzz

Focus Group Meetings

The meeting was adjourned at _____ p.m. (motion by _____, seconded by _____, unanimously approved).

Respectfully submitted,

Michael Tan, Secretary